

ANNA UNIVERSITY
UNIVERSITY COLLEGE OF ENGINEERING
BHARATHIDASAN INSTITUTE OF TECHNOLOGY CAMPUS
TIRUCHIRAPPALLI – 620 024

Minutes of the Board of Governors Meeting held on 14.02.2014 at 10.00 AM

At the outset, the Chairman, Board of Governors warmly welcomed the distinguished members of the Board of Governors of Bharathidasan Institute of Technology Campus, Tiruchirappalli.

The Chairman introduced the University Grant Commission (UGC) nominee, Dr. Vir Singh, Professor of Physics, Indian Institute of Technology (IIT) Roorkee and Industrialist Mr. K. E. Ragunathan, Managing Director, Solkar Solar Industry Limited, Chennai to the members present. The Chairman requested Dr. G. Ravindran, Senior Research Advisor, TEQIP to present during the meeting as the special invitee.

The Chairman informed about the conduct of TEQIP performance audit and presented the following observations of the Performance Auditor appointed by SPFU, Chennai

- Sufficient training towards better employability of the students
- Better teaching and learning resources
- Concerned about the ambiguity in the name of Institution
- Action taken based on the teacher evaluation by the student
- Concerned about the lack of uniformity in the salary and increments
- Non availability of department name boards, laboratory name boards and staff name boards
- Concerned about the non availability of college buses
- Long term vision of the Institute along with the action plan
- Academic and Financial Autonomy to the Institute

The BoG directed the Dean, BIT Campus to take appropriate steps to overcome the mentioned issues for the betterment of the student and the Institute and inform the progress in the next Board of Governors meeting.

006.01.01 To consider and approve the minutes of the Fourth Board of Governors meeting held on 17.10.2013

To confirm the Minutes of the Fourth Board of Governors meeting held on 17.10.2013.

RESOLVED TO APPROVE the minutes of the fourth Board of Governors meeting.

006.01.02 To consider and approve the minutes of the Fifth Board of Governors meeting (by circulation) dated 11.12.2013

To confirm the Minutes of the Fifth Board of Governors meeting (by circulation) dated 11.12.2013.

RESOLVED TO APPROVE the minutes of the fifth Board of Governors meeting (by circulation).

006.02.01 To inform about the Graduation Day for the students of Bharathidasan Institute of Technology Campus passed in the academic year 2012-13 organized by the Anna University, Regional Office, Tiruchirappalli.

The graduation day of Bharathidasan Institute of Technology Campus, Tiruchirappalli for the students passed in the academic year 2012-13 was held on 25.01.2014. The Vice Chancellor of Anna University, Chennai Dr. M. Rajaram presented degrees to 832 under graduate Engineering students and 208 Post graduates students during the graduation day and also honoured the medal winners and rank holders.

RESOLVED TO NOTE that Graduation Day for the students of Bharathidasan Institute of Technology Campus passed in the academic year 2012-13 organized by the Anna University, Regional Office, Tiruchirappalli.

006.02.02 To inform about the nomination of University Grant Commission nominee to the Board of Governors of Bharathidasan Institute of Technology Campus.

The University Grant Commission (UGC) has nominated Prof. Vir Singh, Professor, Department of Physics, Indian Institute of Technology (IIT), Roorkee as UGC nominee to the Board of Governors of Bharathidasan Institute of Technology Campus, Tiruchirappalli.

The contact details of the member as follows:

Prof. Vir Singh
Professor, Department of Physics
Indian Institute of Technology (IIT) Roorkee
Roorkee – 247 667, Uttarakhand
Contact No. 01332 285 756
Mobile No. 098370 84092
Email ID: virphfph@iitr.ac.in

RESOLVED TO NOTE about the nomination of University Grant Commission nominee to the Board of Governors of Bharathidasan Institute of Technology Campus.

006.02.03 To inform about the nomination of Industrialist to the Board of Governors of Bharathidasan Institute of Technology Campus by the University.

The University has nominated Mr. K. E. Ragunathan, Industrialist to the Board of Governors of Bharathidasan Institute of Technology Campus, Tiruchirappalli.

The contact details of the member as follows:

Mr. K. E. Ragunathan
Managing Director, Solkar Solar Industry Limited,
No.13, 2nd Floor, Jayalakshmipuram, 1st Street
Nungambakkam, Chennai – 600 034.
Contact No. 9840947485
Email ID: Ragu@solkar.in

RESOLVED TO NOTE about the nomination of Industrialist to the Board of Governors of Bharathidasan Institute of Technology Campus by the University.

006.02.04 To inform about the nomination of performance auditor by State Project Facilitation Unit (SPFU), Chennai

The State Project Facilitation Unit (SPFU) has nominated Prof. D Sam Chandran, (Former Professor, Department of Electrical Engineering, College of Engineering Tiruvanthapuram) Principal, Bethlehem Institute of Engineering, Karungal, Kanyakumari as performance auditor for the institute.

The contact details of the performance auditor as follows:

Office Address	Residential Address
Prof. D. Sam Chandran Principal, Bethlehem Institute of Engineering Karungal, Kanyakumari District	Chandragiri 24/ 1990, Thycaud Thiruvananthapuram-695014 Ph.: 0471 2323185, Mobile: 9447132318 Email.: dr.samchandran@yahoo.in

The performance auditor will provide necessary support to ensure the transmission of good practices and overall evaluation of the TEQIP project and it is mandatory to conduct two performance audit per year as per NPIU norms.

The first performance audit was conducted from 11.02.2014 to 13.02.2014 and the auditor interacted with the Chairman of Board of Governors, Dean, HOD's, Faculty Members, Research Scholars and Students regarding the performance of TEQIP – II project.

RESOLVED TO NOTE about the nomination of performance auditor by State Project Facilitation Unit (SPFU), Chennai and the performance audit conducted from 11.02.2014 to 13.02.2014.

006.02.05 To inform the nomination of data auditor by State Project Facilitation Unit (SPFU), Chennai

The State Project Facilitation Unit (SPFU) has nominated Dr. S. Baulkani, Associate Professor, Department of Electronics and Communication Engineering, Government College of Engineering, Tirunelveli as data auditor for the institute.

The contact details of the data auditor as follows:

Dr. S. Baulkani

Associate Professor, Department of Electronics and Communication Engineering,
Government College of Engineering,

Tirunelveli – 627 007

Mobile: 09442813661

Email: ramabaulkani@yahoo.co.in

The data auditor verifies the updated data in the Management Information System (MIS) of NPIU along with the performance of the Institute. The data auditor visited the Institute on 07.02.2014, 11.02.2014 & 12.02.2014 and verified the available data.

RESOLVED TO NOTE about the nomination of data auditor by State Project Facilitation Unit (SPFU), Chennai and data auditor conducted the audit on 07.02.2014, 11.02.2014 & 12.02.2014.

006.02.06 To inform about the various Management Capacity Enhancement Programme attended by the Faculty Members from 16.10.2013 to 10.02.2014.

The Faculty Members attended various Management Capacity Enhancement Programme organized by various agencies.

- ✓ **3 faculty members attended Teaching Learning Methodology** from October 16th 2013 to October 18th 2013 at IIT Madras, Chennai.
- ✓ **6 faculty members attended Quality Initiatives in Technical & Higher Educational Institutions** from October 22nd 2013 to October 24th 2013 at ESCI, Engineering Staff College of India, Hyderabad.
- ✓ **4 faculty members attended Strengthening Academic Leadership Traits & Good Governance** from October 22nd to October 24th 2013 organised by Edumatic Solutions at Chennai.
- ✓ **4 faculty members attended Academic Leadership Programme** from October 22nd to October 25th 2013 organized by Shruth & Smith Foundation at Bengaluru.
- ✓ **2 faculty members attended Managerial Effectiveness, Focus : Change Management** from November 23rd 2013 to November 27th 2013 organized by Rajasthan Productivity Council at Goa.

- ✓ **5 faculty members attended Institutional Development and Quality Management** from December 11th 2013 to December 13th 2013 organized by ISTE WPLP at Bangalore.
- ✓ **5 faculty members attended Accreditation and Autonomy** from January 6th 2014 to January 8th 2014 organized by ISTE WPLP at Kanyakumari.
- ✓ **3 faculty members attended Training of Evaluator / Resource persons on outcome based accreditation Phase I and Phase II** on 6th January 2014 and January 18th 2014 to January 20th 2014 organized by NBA at Thiyagarajar College of Engineering, Madurai.
- ✓ **5 faculty members attended Engineering Pedagogical Programme** from January 20th 2014 to January 24th 2014 organized by Shruth & smith Foundation at Bengaluru.
- ✓ **4 faculty members attended Management Capacity Building** from January 29th 2014 to January 31st 2014 at IIT Madras, Chennai.
- ✓ **5 faculty members attended Effective Teaching and Learning Pedagogy** from February 5th 2014 to February 7th 2014 organized by Indian Society For Technical Education at Tiruvanathapuram.

The faculty members are benefitted from the Management Capacity Enhancement Programmes and overall 55 Faculty members from various departments attended the programmes as on date.

RESOLVED TO NOTE about the various Management Capacity Enhancement Programme attended by the Faculty Members.

006.02.07 To inform about the various Faculty Development Programme attended by the Faculty Members.

The Faculty Members attended Faculty Development Programme organized by various agencies.

- ✓ **1 faculty member attended Trends & Development in water chemistry Power plants** from October 29th 2013 to October 31st 2013 at IE - Engineering Staff College of Indian, Hydrabad.
- ✓ **1 faculty member attended Industry Certification FDP - Catalysis Practical Approach** from November 11th 2013 to November 15th 2013 at Silican Education World Pvt. Ltd., Bangaluru.

- ✓ **1 faculty member attended Smart Grid - Technology and application** from November 25th 2013 to November 29th 2013 organized by Central Power Research Institute at Bengaluru.
- ✓ **2 faculty members attended Advance in Sustainable Polymers** on 6th January 2014 and January 11th 2014 at National School on Sustainable Polymers, IIT Guwahati.
- ✓ **6 faculty members attended Research methodology - The Science of Creating New Knowledge** from January 27th 2014 to January 29th 2014 at SEED, Chennai.

The faculty members are benefitted from the Faculty Development Programmes and overall 41 Faculty members from various departments attended the programmes as on date.

RESOLVED TO NOTE about the various Faculty Development Programme attended by the Faculty Members.

006.02.08 To inform about the Capacity Building Training Programme attended by the Administrative and Technical Staff Members.

- ✓ **3 administrative and 3 technical staff members attended Capacity Building Training Programme** from January 28th 2014 to January 31st 2014 organized by Shruth & Smith Foundation at Mysore.

RESOLVED TO NOTE about the Capacity Building Training Programme attended by the Administrative and Technical Staff Members.

006.02.09 To inform about the pedagogical training programme conducted by Bharathidasan Institute of Technology Campus in association with NITTTR, Chennai under TEQIP-II.

The improvement in teaching and learning methodology is one of the main components in TEQIP-II programme. The training programme was conducted in pedagogical and advance pedagogical training under TEQIP-II in association with NITTTR, Chennai from 09.12.2013 to 23.12.2013 and 31 faculty members from the institute were participated.

RESOLVED TO NOTE about the pedagogical training programme conducted by Bharathidasan Institute of Technology Campus in association with NITTTR, Chennai under TEQIP-II.

FURTHER RESOLVED that the pedagogical training is a must to all the faculty members of the Institute and hence it is necessary to conduct pedagogical training programme for the faculty members who have not attended pedagogical training programme before the academic year 2013-14.

006.02.10 To inform about participation in various meeting organized by SPFU & NPIU from Bharathidasan Institute of Technology Campus, Tiruchirappalli.

1. The performance review meeting was held at Directorate of Technical Education, Chennai on 29.10.2013 organized by The Commissioner of Technical Education & Head of SPFU, Chennai. Dr. S. Muttan, Dean, Bharathidasan Institute of Technology Campus & Dr. T. Sree Renga Raja, Coordinator, TEQIP-II Bharathidasan Institute of Technology Campus had attended the meeting.

2. The Quality Improvement Programme introductory meeting was held at Casuarina Hall, New Delhi on 18.11.2013 organized by NPIU, Noida. Dr. S. Muttan, Dean, Bharathidasan Institute of Technology Campus had attended the meeting.

3. The CII SR Education Excellence Forum (EEF) meeting was held on 20.12.2013 at Directorate of Technical Education, Chennai organized by The Commissioner of Technical Education & Head of SPFU, Chennai. Dr. S. Muttan, Dean, Bharathidasan Institute of Technology Campus & Dr. T. Sree Renga Raja, Coordinator, TEQIP-II Bharathidasan Institute of Technology Campus had attended the meeting.

4. The workshop for share experiences and good practices on improving transition rate of students 28.01.2014 at Government College of Technology, Coimbatore organized by NPIU, Noida and The Commissioner of Technical Education & Head of SPFU, Chennai. Dr. K. Nehru, Nodal Officer (Academics) TEQIP-II, Bharathidasan Institute of Technology Campus &

Dr. R. Thiruneelakandan, Assistant Professor & Head, Department of Chemistry & First Year Coordinator, Bharathidasan Institute of Technology Campus attended the workshop and presented the details about the Institute.

RESOLVED TO NOTE about the participation in various meeting organized by SPFU & NPIU from Bharathidasan Institute of Technology Campus, Tiruchirappalli.

006.02.11 To inform about the establishment of e-Yantra (Robotics) Laboratory in collaboration with IIT Bombay at BIT and nomination of coordinator and members

The Commissioner of Technical Education & Head of SPFU directed to establish e-Yantra (Robotics) Laboratory for the benefit of the students and faculty members with the approximate expenditure of Rs.5,00,000/- for proprietary items and Rs. 4,50,000/- for optional items from TEQIP-II funds. The following faculty members were nominated to initiate the activities to initiate the e-Yantra (Robotics) Project in the Campus.

Sl. No.	Name	Designation
01	Mrs. C. Kanimozhi Assistant Professor, Department of CSE / IT	Coordinator
02	Mr. R. Prabhakaran Assistant Professor, Department of EEE	Member
03	Mr. P. Sivakumar Assistant Professor Department of Mechanical Engineering	Member
04	Mr. S. Kulasekarapandian Assistant Professor, Department of ECE	Member

RESOLVED TO NOTE about the establishment of e-Yantra (Robotics) Laboratory in collaboration with IIT Bombay at BIT and nomination of coordinator and members

FURTHER RESOLVED that the faculty members should be motivated to submit project proposals to the funding agencies in the area of their research.

006.02.12 To inform about the nomination of coordinator and System Administrator to initiate the Quality Enhancement in Engineering Education (QEEE) Programme an initiative of MHRD

The Central Project Advisor, NPIU directed to establish infrastructure for Quality Enhancement in Engineering Education (QEEE) Programme under TEQIP phase II. The following faculty member and administrative staff member may be considered for the appointment of the posts required for executing the duties emphasized by Quality Enhancement in Engineering Education (QEEE) Programme under TEQIP phase II. The following members were nominated to initiate the activities of Quality Enhancement in Engineering Education (QEEE) Programme under TEQIP-II.

Sl. No.	Name	Designation
01	Mrs. S. Sathiyadevi Assistant Professor, Department of CSE / IT	Coordinator
02	Mr. S. Thennavan Systems Assistant, Department of CSE	System Administrator

RESOLVED TO NOTE about the nomination of coordinator and System Administrator to initiate the Quality Enhancement in Engineering Education (QEEE) Programme an initiative of MHRD

006.02.13 To inform about the allocation of funds under Revised Budget Estimate for the financial year 2013-14 and Budget for the financial year 2014-15 by the University.

The revised budget estimate for the financial year 2013-14 and budget for the financial year 2014-15 were prepared based on the requirement for the Bharathidasan Institute of Technology Campus and submitted to the University as per the Annexure.

RESOLVED TO NOTE about the allocation of funds under Revised Budget Estimate for the financial year 2013-14 and Budget for the financial year 2014-15 by the University.

FURTHER RESOLVED to collect monthly rent and electricity charges from Indian Institute of Information Technology (IIIT), Srirangam and Government College of Engineering, Srirangam. Revenue generation on long term basis has to be seriously addressed and even minor collections will set the direction. The Dean, BIT Campus is directed to take necessary steps in this regard.

006.02.14 To inform about the receipt of Tamil Nadu Women Scientist Award 2012 by Dr. S. Latha, Assistant Professor, Department of Pharmaceutical Technology, BIT Campus

Dr. S. Latha, Assistant Professor, Department of Pharmaceutical Technology, BIT Campus received the Tamil Nadu Women Scientist Award for the year 2012 by Science City, Department of Higher Education, Government of Tamil Nadu, Chennai – 600 025 and Late Smt. Shyama Dahiya Memorial Award (Outstanding Pharmacy Teacher) for the year 2014 by DD University, Nadiad

RESOLVED TO NOTE about the receipt of Tamil Nadu Women Scientist Award 2012 and Late Smt. Shyama Dahiya Memorial Award (Outstanding Pharmacy Teacher) for the year 2014 by DD University, Nadiad by Dr. S. Latha, Assistant Professor, Department of Pharmaceutical Technology, BIT Campus and the Chairman and Members of the Board of Governors appreciated Dr. S. Latha for the achievements.

006.02.15 To inform about the approval Empowerment of Centre for Excellence in Nanobio Translational Research (CENTRE) at Anna University, BIT Campus, Tiruchirappalli as autonomous Centre of Excellence and Constitution of Executive Committee for the CENTRE.

The Centre for Excellence in Nanobio Translational Research (CENTRE) was established in August 2013 (Syndicate Resolution No.224.6.5 dt. 09.07.2013) in order to augment the research potential of the Department of Pharmaceutical Technology, Anna University in its BIT Campus at Tiruchirappalli. The executive committee was formed through the participation of external members in the relevant area of specialization as per the annexure.

Dr. K. Ruckmani, Professor and Head, Department of Pharmaceutical Technology, Anna University, BIT Campus has been nominated as the Director of the CENTRE.

RESOLVED TO NOTE about the approval Empowerment of Centre for Excellence in Nanobio Translational Research (CENTRE) at Anna University, BIT Campus, Tiruchirappalli as autonomous Centre of Excellence and Constitution of Executive Committee for the CENTRE. Further the Chairman and Members of the Board of Governors appreciated Dr. K. Ruckmani, Professor and Head, Department of Pharmaceutical Technology for the nomination as the Director of the CENTRE.

006.03.01 To consider and approve the teaching research assistantship under TEQIP-II for six Ph.D., scholars selected by Anna University Chennai on the request of SPFU, Chennai.

The SPFU, Chennai requested Anna University Chennai to select research scholars for giving Teaching Research Assistantship under TEQIP-II as per the Minutes of State Steering Committee Meeting held on 25.09.2012 and subsequent approval of the third BoG meeting of BIT Campus held on 05.07.2013. The following six candidates were selected for teaching research assistantship with the monthly stipend of Rs. 12,000 /-.

S. No.	NAME OF SCHOLAR	CATEGORY	Department
1	Ramya Catherine M	OC	Information Technology
2	Percy J. Sephra	BC	Nano Science
3	Shanmuga Sundari I	BC	Biotechnology
4	Karthikadevi R	BC	Nano Science
5	Harini N	SCA	Petrochemical Engineering
6	Akhilan A.P.S	BC	Petrochemical Engineering

The teaching research assistantship shall be given to Ms. Ramya Catherine M, Information Technology & Ms. Percy J. Sephra, Nano Science Technology who have registered Ph.D. from the month of February 2014 till the TEQIP project period. The assistantship shall be extended to the other candidates after registering Ph.D.

RESOLVED TO APPROVE to give teaching research assistantship to Ms. Ramya Catherine M & Ms. Percy J. Sephra from February 2014 till the TEQIP project period and the assistantship can be extended to the other selected candidates after registering Ph.D.

006.03.02 To consider and approve the proposal for reimbursement of registration fee and travelling allowances to attend the National Conferences and International Conferences in their area of research with in the country to the faculty members of Bharathidasan Institute of Technology Campus.

The faculty members of the Institute are encouraged to attend the National Conferences and International Conferences in their area of research with in the country until December 2014. The registration fee and travelling allowances may be reimbursed from TEQIP funds as per the University norms with prior approval from the Dean, Bharathidasan Institute of Technology Campus, Trichy.

RESOLVED TO APPROVE the proposal for reimbursement of registration fee and travelling allowances as per the University norms for presenting papers in person in the National Conferences and International Conferences in their area of research with in the country to the faculty members of Bharathidasan Institute of Technology Campus.

FURTHER RESOLVED to sanction an amount of Rs. 10,00,000/- (Rupees Ten Lakhs only) initially and after the performance evaluation this can be extended.

006.03.03 To consider and approve the proposal for two days National Level Students Symposium organized by all the departments of Engineering & Technology for the welfare of the students.

The students shall be encouraged to conduct two days National Level Students Symposium in the emerging areas related to their respective departments to enrich knowledge and leadership qualities. For the conducting the symposium a

maximum amount of Rs. 50,000/- (Rupees Fifty Thousand only) shall be allotted from the TEQIP-II funds for giving prizes to all the departments of Engineering and Technology.

RESOLVED TO APPROVE the proposal for two days National Level Students Symposium organized by all the departments of Engineering & Technology for the welfare of the students.

006.03.04 To consider and approve the proposal to give Rs.1,000/- (Rupees One Thousand only) as financial assistance to 480 VIII semester U.G. students and 108 IV semester P.G. students of the Institute under TEQIP for the students involved in industry oriented projects.

It is proposed to give Rs.1,000/- (Rupees One Thousand only) as financial assistance to 480 VIII semester U.G. students and 108 IV semester P.G. students of the Institute under TEQIP-II for the students involved in industry oriented projects as per the norms of the Institute.

A onetime travelling allowances of second class train fare also are to be reimbursed for doing the industrial oriented project.

Numbers Assistantships:

Strength of U.G. department with 120 students: 60

Strength of U.G. department with 60 students : 30

P.G. students (per branch) : 14

RESOLVED TO APPROVE the proposal to give Rs.1,250/- (Rupees One Thousand Two Hundred and Fifty only) including travelling allowance as Grant-in-aid to 480 VIII semester U.G. students and 108 IV semester P.G. students of the Institute under TEQIP for the students involved in industry oriented projects.

006.03.05 To consider and approve the proposal to give honorarium to Faculty Members and Staff working in TEQIP office.

As per the guidelines of NPIU the institution may provide honorarium to Officials / Staff working in the TEQIP office to encourage faculty and staff towards better performance by giving some token amount as incentive. The expenditure may be met under the activity head for which he/she is working under the TEQIP office.

Sl. No.	Category	No. of Staff	Amount Rs.	Total Amount Rs.	Expenditure Head
01	Head of the Institution	1	5,000	5,000	IOC
02	Coordinator – TEQIP	1	5,000	5,000	IOC
03	Nodal Officer (Procurement)	1	4,000	4,000	IOC
04	Asst. Nodal Officer (Procurement)	1	1,500	1,500	IOC
05	Nodal Officer (Academics)	1	4,000	4,000	IOC
06	Nodal Officer (Finance)	1	4,000	4,000	IOC
07	Nodal Officer (Civil Works)	1	1,500	1,500	IOC
08	Nodal Officer (Equity Plan Assurance)	1	4,000	4,000	IOC
09	TEQIP Cell Office Staff (Restricted to Maximum 5 staff)	5	1,000	5,000	IOC
10	Nodal Officer IIC	1	1,500	1,500	IOC
11	External Purchase Committee Member Sitting Fee (max. of 4 per month)	4	1,500	6,000	IOC
Total				41,500	

The Proposed Honorarium shall be paid from the month from August 2013

RESOLVED TO APPROVE the proposal to give honorarium to Faculty Members and Staff working in TEQIP office from August 2013 with a maximum of Rs. 41,500/- per month.

006.03.06 To consider and approve the starting of new P.G. Programmes in the department of Petrochemical Technology, Electrical and Electronics Engineering and Electronics and Communication Engineering in Bharathidasan Institute of Technology (BIT) Campus for forwarding to the University.

One of the objectives of TEQIP-II is increase enrolment in existing P.G. Programmes and starting new P.G. Programmes,

The department of Petrochemical Technology is one of the oldest departments in the Institute and major departments are functioning without a P.G. Programme.

The following programmes shall be started from the academic year 2014-15.

1. M.E. Power Engineering and Management offered by department of Electrical and Electronics Engineering
2. M.E. VLSI Design offered by department of Electronics and Communication Engineering
3. M.Tech. Energy and Environmental Engineering offered by department of Petrochemical Technology

The students will be admitted through the Tamil Nadu Common Admission (TANCA) after the approval from the University.

RESOLVED TO APPROVE to initiate action to start new P.G. Programmes in M.E. Power Engineering and Management offered by department of Electrical and Electronics Engineering and M.E. VLSI Design offered by department of Electronics and Communication Engineering with the approved curriculum and syllabus of the Anna University, Chennai.

FURTHER RESOLVED to direct the HOD of Petrochemical Technology to give a presentation about the curriculum and syllabus for the P.G. Programme in M.Tech. Energy and Environmental Engineering during the next meeting of the Board of Governors for further directions.

006.03.07 To consider and approve the conduct of National and International Conferences to be organized by all the Departments of Bharathidasan Institute of Technology Campus.

It is proposed to conduct National and International Conferences to encourage the faculty members and students to publish papers from TEQIP-II funds. The maximum financial assistance of Rs. 1,00,000/- (Rupees One Lakh only) for organizing two days National Conference and Rs. 1,50,000/- (Rupees One Lakh and Fifty Thousand only) for two days International Conference per programme shall be sanctioned to all the departments of the Institute till the project period.

RESOLVED TO APPROVE the conduct of National and International Conferences with maximum financial assistance of Rs. 1,00,000/- (Rupees One Lakh only) for organizing two days National Conference and Rs. 1,50,000/- (Rupees One Lakh and Fifty Thousand only) for two days International Conference by various Engineering and Technology departments and 40% of the amount can be sanctioned as the advance for the conduct of the programme.

006.03.08 To consider and approve the purchase through National Shopping (NS) Method and Proprietary Items Under Direct Contract Method for various Departments under TEQIP-II funds for Bharathidasan Institute of Technology Campus, Tiruchirappalli.

The list of equipments and their detailed specifications along with estimated amounts as submitted in annexure, sent by the respective Heads of the various Engineering and Technology Departments were approved by the purchase committee constituted for drawing tender specifications.

Total allocation for the purchase of Equipments Rs. 4,80,00,000/-

Details of Purchase Executed:

Sl. No.	Approval	Estimated Cost	Actual Cost	Under Process
01	Third Board of Governors Meeting held on 05.07.2013, Item No. 003.03.02	1,15,49,222	73,36,086	Nil
02	Agenda by Circulation on 22.08.2013, Item No. 004.03.01	3,61,47,234	2,38,79,086	19,13,911
03	Agenda by Circulation on 11.12.2013, Item No. 005.03.01	1,53,55,668	1,14,35,807	Nil
Sub Total			4,26,50,979	19,13,911
Total				4,45,64,890

The purchase committee recommended for the purchase following equipments through National Shopping (NS) Method and Proprietary Items under Direct Contract Method

Sl. No.	Name of the Department	Equipment	Budgetary Cost Rs.
01	Institution	e-Yantra (Robotics) Lab	9,70,000
		QEEE Infrastructure	1,35,000
		External Hard disk(4TB X 10)	1,90,000
02	Computer Science and Engineering	Blade Server	9,67,652
		IBM Rational Shed Software	3,00,000
03	English	ODDL Language Software	2,55,000
Total			28,17,652

RESOLVED TO APPROVE the purchase through National Shopping (NS) Method and Proprietary Items Under Direct Contract Method for various Departments under TEQIP-II funds for the amount of Rs. 28,17,652/-. The present additional commitment of Rs. 28,17,652/- alongwith the purchase executed as above Rs.4,45,64,890/- is well within the total amount of Rs.4,80,00,000/- approved already.

006.03.09 To consider and approve the proposal for establishing Institutional chapter of Professional bodies in Bharathidasan Institute of Technology Campus under TEQIP-II funds.

The institutional chapter of professional bodies are essential for the benefit of faculty members and students. The registration fee for establishing institutional chapter of professional bodies related to the Technical Education shall be paid from TEQIP-II funds on one time basis.

RESOLVED TO APPROVE the proposal for establishing Institutional chapter of Professional bodies in Bharathidasan Institute of Technology Campus under TEQIP-II funds. Financial commitment may be studies for the required professional chapters and put up to Board of Governors.

006.03.10. To consider and approve the Recruitment of visiting Faculty.

At present there are 174 regular faculties in service out of 244 numbers of sanctioned faculty positions. It is extremely difficult to carry out the classes for the existing programme intake. As per request of the Head of the departments, it is required to appoint the faculty members for the departments needed. Hence it is proposed to recruit visiting faculty on consolidated basis.

Sl. No.	Department	Number of Vacancies
01	Civil Engineering	10
02	Mechanical Engineering	15
03	Automobile & Mechanical Engineering	5
04	Computer Science and Engineering	6
05	Information Technology	7
06	Electrical & Electronics Engineering	3
07	Petrochemical Technology	2
Total		48

RESOLVED TO APPROVE the Recruitment of visiting Faculty on consolidated basis.

006.03.11 To consider and approve the proposal for the construction work at BIT Campus to increase the number of classrooms

An amount of Rs. 50,00,000/- (Rupees Fifty Lakhs only) has been allotted for the Civil works under TEQIP-II fund and the PWD Technical division initiated to execute the work and the work has been stopped due to technical reasons. Subsequently the PWD technical division requested to submit a new proposal for constructing additional class rooms in BIT Campus through the Commissioner of Technical Education, Chennai. The classrooms shall be constructed for the amount of Rs. 50,00,000/- in a different place in the campus.

RESOLVED TO APPROVE the proposal for the construction work at BIT Campus to increase the number of classrooms

006.04.01 To ratify the excess expenditure incurred for the Faculty Development Programmes conducted by the Engineering and Technology Departments of Bharathidasan Institute of Technology Campus under TEQIP-II funds.

Based on the approval of third and fourth meeting of Board of Governors, the Faculty Development Programmes were conducted by all the Departments of Bharathidasan Institute of Technology Campus with Rs.1,00,000/- per programme. In some programme, due to overwhelming response of the participants, the total expenditure exceeded Rs. 1,00,000/-. The actual excess amount may be reimbursed and the total expenditure incurred for the Faculty Development Programmes are in annexure.

Total No. of Programme	: 24
No. of Participants	: 809
Advance Amount	: Rs. 24,00,000/-
Total Expenditure	: Rs. 22,63,908/- [for 24 programmes]
Balance Amount Remitted	: Rs. 1,98,101/- [for 13 programmes]
Excess Expenditure incurred	: Rs. 62,009/- [for 9 programmes]

RESOLVED TO RATIFY AND APPROVE the excess expenditure incurred for the Faculty Development Programmes conducted by the Engineering and Technology Departments of Bharathidasan Institute of Technology Campus under TEQIP-II funds.

FURTHER RESOLVED to instruct the coordinators to follow the norms to avoid excess expenditure in future.

006.04.02 To ratify the excess expenditure incurred for the Two Days Workshop & Seminar conducted by various departments of Bharathidasan Institute of Technology Campus under TEQIP-II funds.

Based on the approval of fourth meeting of Board of Governors, the Two Days Workshop and Seminar were conducted by the all departments of Bharathidasan Institute of Technology Campus with Rs. 50,000/- per programme. Due overwhelming response from the participants, the total

expenditure exceeded Rs. 50,000/-. The actual excess amount may be reimbursed and the details of the expenditure incurred for the Two Days Workshop and Seminar are in annexure.

Total No. of Programme : 26
 No. of Participants : 3117
 Advance Amount : Rs. 13,00,000 .00/-
 Total Expenditure : Rs. 24,02,811 .74/- [for 26 programmes]
 Balance Amount Remitted : Rs. 74,326 .26/- [for 13 programmes]
 Excess Expenditure incurred : Rs. 1,77,138 .00/- [for 13 programmes]

RESOLVED TO RATIFY AND APPROVE the excess expenditure incurred for the Two Days Workshop & Seminar conducted by various departments of Bharathidasan Institute of Technology Campus under TEQIP-II funds.

FURTHER RESOLVED to instruct the coordinators to follow the norms to avoid excess expenditure in future.

006.04.03 To ratify the expenditure incurred for the conduct of activities related to NBA eSAR filling for various departments of Bharathidasan Institute of Technology Campus.

The application has been submitted to NBA for the grant of accreditation to five departments of the Institute. For preparing eSAR, different experts were invited to guide the department faculty members and students. The following have visited the institute on various dates and the expenditure incurred for these activities are listed below.

Sl. No.	Department	Details of Resource Person	Date of Meeting	Expenses Details	Total Expenditure Rs.
01	Biotechnology	Dr. K.C.B. Rao, Professor, Dept. of ECE JNTUK UCE, Vizianagaram	24.12.2013	a. Remuneration b. Flight Fare c. Vehicle Hire Charges	28,335
02	Information Technology	Dr. M. Siddappa, Professor, Dept. of CSE Sri Siddarth Institute of Technology, Tumkur.	26.12.2013	a. Remuneration b. Flight Fare	24,624

03	Petrochemical Technology	Dr. T.K. Radhakrishnan, Professor, Dept. of Chemical Engg., NIT, Trichy	30.12.2013	a. Remuneration	4,000
04	NBA / Coordinator	Dr. S. Baskar, Professor, Dept. of EEE Thiagarajar College of Engineering, Madurai.	31.12.2013	a. Remuneration b. Vehicle Hire Charges	7,311
05	NBA / Coordinator	Dr. A. Arunagiri, Assistant Professor, Dept. of Chemical Engg., NIT, Trichy	21.01.2014	a. Remuneration	4,000
06	Pharmaceutical Technology	Dr. Vitthal Bandal, Associate Professor, Dept. of EEE, Govt. College of Engineering, Pune	22.01.2014	a. Remuneration b. Flight Fare c. Vehicle Hire Charges	35,594
Total					1,03,864

RESOLVED TO RATIFY AND APPROVE the expenditure of Rs.1,03,864/- incurred for the conduct of activities related to NBA eSAR filling for various departments of Bharathidasan Institute of Technology Campus.

006.04.04 To ratify the air travel avail by the faculty members for attending the programmes in other states.

The following four Assistant Professors were deputed to attend Quality Initiatives in Technical & Higher Educational Institutions from 22nd October 2013 to 24th October 2013 at Engineering Staff College of India, Hyderabad.

1. Dr. M. Chandrasekar, Assistant Professor, Dept. of Mechanical Engineering
2. Dr. N. Stalin, Assistant Professor, Dept. of Petrochemical Technology
3. Mr. D. Senthilkumar, Assistant Professor, Dept. of Computer Science & Engg.
4. Mr. T. Gajendran, Assistant Professor, Dept. of Biotechnology

The following Assistant Professor was deputed to attend Trends & Development in water chemistry Power plants from 29th October 2013 to 31st October 2013 at IE - Engineering Staff College of Indian, Hyderabad.

1. Dr. N. R. Sasirekha, Assistant Professor, Dept. of Chemistry

The above staff members availed air travel due to the non availability of tickets for their travel to attend the programmes.

Sl. No.	Name of the Faculty	Air Fare Rs.	Others Rs.	Total Rs.
01	Dr. N. R. Sasirekha, AP, Dept. of Chemistry	17,409	1,900	19,309
02	Dr. M. Chandrasekar, AP, Dept. of Mech.	12,828	555	13,383
03	Dr. N. Stalin, AP, Dept. of Petrochemical	6,591	3,080	9,671
04	Mr. D. Senthilkumar, AP, Dept. of CSE	6,591	1,860	8,451
05	Mr. T. Gajendran, AP, Dept. of Biotech.	6,591	1,860	8,451
Total		50,010	9,255	59,265

RESOLVED TO RATIFY AND APPROVE the air travel (in view of the exigencies caused by agitations in Andhra and impact on train services) and other expenses of Rs. 59,265/- avail by the faculty members for attending the programmes in other states.

FURTHER RESOLVED to instruct the faculty members to follow the existing norms in future.

006.04.05 To ratify the excess expenditure incurred for the Staff Development Programme conducted by Bharathidasan Institute of Technology Campus under TEQIP-II funds.

Based on the approval of fourth meeting of Board of Governors, the Staff Development Programme was conducted by Bharathidasan Institute of Technology Campus with the sanctioned amount of Rs. 30,000/-. A total of 91 participants registered for the programme and the expenditure incurred is Rs.40,365/-. The actual excess amount may be reimbursed and the total expenditure incurred for the Staff Development Programme.

Date : 09.12.2013 & 10.12.2013

No. of Participants : 91

Total Expenditure : Rs. 38,915/-

Advance Amount : Rs. 30,000/-

Excess Expenditure : Rs. 8,915/-

RESOLVED TO RATIFY AND APPROVE the excess expenditure incurred for the Staff Development Programme conducted by Bharathidasan Institute of Technology Campus under TEQIP-II funds.

FURTHER RESOLVED to instruct the coordinator to follow the norms to avoid excess expenditure in future.

006.04.06 To ratify the one day workshop conducted by Quality Improvement Cell (QIC) for Faculty Members.

The Quality Improvement Cell is established in the Institute to improve quality among the Faculty Members. Quality Improvement Cell (QIC) conducted one day workshop on Quality Improvement in Technical Education on 29.01.2014. The expenditure for the above workshop may be paid from TEQIP fund with the financial assistance of Rs. 30,000/- (Rupees Thirty Thousand only).

RESOLVED TO RATIFY AND APPROVE the one day workshop conducted by Quality Improvement Cell (QIC) for Faculty Members.